FY2026 Self-Certification Questions

#	Section	Sub-Section	Question	Footnote
1	GENERAL CERTIFICATIONS	Civil Rights Compliance	Did your organization receive any Title VI lawsuits or complaints during the reporting period?	If yes, upload a written explanation that includes dates and details.
2	GENERAL CERTIFICATIONS	Civil Rights Compliance	If yes, did you notify the Office of Civil Rights Title VI Program Manager?	
3	GENERAL CERTIFICATIONS	Civil Rights Compliance	Has your organization submitted a Title VI Plan to either Metro's Office of Civil Rights or directly to the FTA?	If no, explain the current status of your organization's Title VI plan in the Remark box below.
4	GENERAL CERTIFICATIONS	Civil Rights Compliance	Is your organization currently in compliance with Metro's Title VI Plan requirement?	If yes, upload a copy of the confirmation e-mail or Letter of Compliance from Metro. If you are a direct recipient of FTA funds, upload a copy of the FTA Concurrence Letter or proof of submission.
5	GENERAL CERTIFICATIONS	Civil Rights Compliance	Does your agency have 50 or more transit-related employees and received a federal award(s) exceeding $1M in the last fiscal year?	
6	GENERAL CERTIFICATIONS	Civil Rights Compliance	Does your agency have an Equal Employment Opportunity (EEO) Statement of Policy signed by the CEO/GM?	If yes, upload a copy of the EEO Statement of Policy. If no, explain the current status of your organization's EEO Statement of Policy in the Remark box below.
7	GENERAL CERTIFICATIONS	Civil Rights Compliance	Does your agency have 100 or more transit-related employees?	
8	GENERAL CERTIFICATIONS	Civil Rights Compliance	Has your agency implemented a full Equal Employment Opportunity (EEO) Program?	If yes, provide details about the EEO Program in the Remark box below. If no, explain the current status of your organization's EEO Program.
9	GENERAL CERTIFICATIONS	Americans with Disabilities Act of 1990 (ADA)	Has your organization received any ADA-related complaints during the reporting period?	If yes, upload a list of the ADA complaint(s). The list should include the date the complaint(s) were filed, a summary of the allegation(s), the status of the complaint(s), and the actions your agency took in response to the complaint(s).
10	GENERAL CERTIFICATIONS	Americans with Disabilities Act of 1990 (ADA)	Is your organization in compliance with ADA requirements in the areas of service provision, training, and maintenance of ADA accessibility features and facilities?	If no, provide an explanation in the Remark box below.
11	GENERAL CERTIFICATIONS	Americans with Disabilities Act of 1990 (ADA)	As a subrecipient of federal funds, my organization agrees to participate in and comply with Metro's ADA Compliance Oversight Program for Subrecipients.	Note: If your organization is directly reviewed by the FTA, you are not required to participate in Metro's ADA Compliance Oversight Program.
12	GENERAL CERTIFICATIONS	Legal	Were there any legal matters, including major disputes, breaches, defaults, litigation, or instances where the Federal government was named as a party, and/or FTA-funded assets could be affected?	If yes, upload a detailed list of the legal matters. If necessary, Metro grants management will contact you for more information.

FY2025 Self-Certification Questions

#	Section	Sub-Section	Question	Footnote
13	GENERAL CERTIFICATIONS	Legal	Did your organization use federal funds to pay for lobbying activities?	If no, submit the FTA Lobbying Form certifying that no lobbying was conducted, following the provided instructions. If yes, submit the Disclosure of Lobbying Activities Form (available upon request). ** PLEASE UPLOAD YOUR FORM AT THE END OF THIS QUESTIONNAIRE SECTION (Acknowledgement) **
14	GENERAL CERTIFICATIONS	Financial Requirements	Has your organization completed the Annual Financial Statements for FY2026?	If yes, upload a copy of your Annual Financial Statements. If no, provide the date when the Annual Financial Statements will be available in the Remark box below.
15	GENERAL CERTIFICATIONS	Financial Requirements	Did your organization expend $1,000,000 or more in ANY federal funding during FY2026?	
16	GENERAL CERTIFICATIONS	Financial Requirements	Has your organization completed its FY2026 Single Audit?	If yes, upload a copy of your organization's Single Audit. If no, provide the expected completion date in the Remark box below.
17	GENERAL CERTIFICATIONS	Financial Requirements	Did your organization receive any Single Audit findings?	If yes, Metro grants management will contact you for more information.
18	GENERAL CERTIFICATIONS	Financial Requirements	Have all Single Audit findings been resolved?	If no, provide an explanation in the Remark box below.
19	GENERAL CERTIFICATIONS	Fares (applies only to fixed-route providers that are also recipients of 5307 funds)	Is your organization a fixed-route provider and also a recipient of 5307 funds?	Note: Select "Yes" only if both statements are true. Select "No" if only one or neither applies.
20	GENERAL CERTIFICATIONS	Fares (applies only to fixed-route providers that are also recipients of 5307 funds)	Does your organization offer half-fare during peak hours for elderly persons, persons with disabilities, and persons with a Medicare card?	If no, provide an explanation in the Remark box below.
21	GENERAL CERTIFICATIONS	Fares (applies only to fixed-route providers that are also recipients of 5307 funds)	Did your organization make any changes to the fare structure during the reporting period?	If yes, describe the changes to the fare structure in the Remark box below.
22	GENERAL CERTIFICATIONS	Fares (applies only to fixed-route providers that are also recipients of 5307 funds)	Does your organization have a process for soliciting and considering public comments prior to a fare increase or a major service reduction?	If yes, describe the process in the Remark box below.

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#	Section	Sub-Section	Question	Footnote
23	GENERAL CERTIFICATIONS	Transit Asset Management (TAM) Plan Requirements	Did Metro notify your organization that it must develop its own Transit Asset Management (TAM) Plan or opt-in to participate in Metro's or another organization's Group TAM Plan? ** Note: Not all subrecipients (e.g., nonprofit organizations) are required to develop or participate in a TAM Plan **	
24	GENERAL CERTIFICATIONS	Transit Asset Management (TAM) Plan Requirements	Are you currently compliant with the TAM Plan requirements?	If no, provide an explanation of why your organization is not compliant and detail the steps being taken to achieve compliance in the Remark box below.
25	FTA-FUNDED ASSET CERTIFICATIONS (applies only for fixed assets such as facilities, parking lots, bus shelters, amenities and equipment> $50,000)	Satisfactory Continuing Control of Fixed Assets	Did you dispose of any FTA-funded property or equipment?	If yes, provide the date the asset was disposed of and the date you informed Metro in the Remark box below.
26	FTA-FUNDED ASSET CERTIFICATIONS (applies only for fixed assets such as facilities, parking lots, bus shelters, amenities and equipment> $50,000)	Satisfactory Continuing Control of Fixed Assets	Was any property or equipment removed from public transit service before the end of its useful life?	If yes, provide the date the asset was taken out of service and the date you informed Metro in the Remark box below.
27	FTA-FUNDED ASSET CERTIFICATIONS (applies only for fixed assets such as facilities, parking lots, bus shelters, amenities and equipment> $50,000)	Satisfactory Continuing Control of Fixed Assets	Was Metro notified of property or equipment removed from public transit service before the end of its useful life?	
28	FTA-FUNDED ASSET CERTIFICATIONS (applies only for fixed assets such as facilities, parking lots, bus shelters, amenities and equipment> $50,000)	Satisfactory Continuing Control of Fixed Assets	Did you use the FTA-funded equipment or FTA-funded facility for any use other than the purpose of the grant (incidental use)?	If yes, provide an explanation in the Remark box below.
29	FTA-FUNDED ASSET CERTIFICATIONS (applies only for fixed assets such as facilities, parking lots, bus shelters, amenities and equipment> $50,000)	Satisfactory Continuing Control of Fixed Assets	Was Metro approval obtained to use the FTA-funded equipment or FTA-funded facility for any use other than the purpose of the grant (incidental use)?	
30	FTA-FUNDED ASSET CERTIFICATIONS (applies only for fixed assets such as facilities, parking lots, bus shelters, amenities and equipment> $50,000)	Satisfactory Continuing Control of Fixed Assets	Do you maintain continuing control over the asset(s)?	
31	FTA-FUNDED ASSET CERTIFICATIONS (applies only for fixed assets such as facilities, parking lots, bus shelters, amenities and equipment> $50,000)	Maintenance of Fixed Assets	Do you have a current written maintenance plan for your FTA-funded facilities and equipment?	
32	FTA-FUNDED ASSET CERTIFICATIONS (applies only for fixed assets such as facilities, parking lots, bus shelters, amenities and equipment> $50,000)	Maintenance of Fixed Assets	Are all FTA-funded assets included in the maintenance plan?	
33	FTA-FUNDED ASSET CERTIFICATIONS (applies only for fixed assets such as facilities, parking lots, bus shelters, amenities and equipment> $50,000)	Maintenance of Fixed Assets	Does the maintenance plan include a program of inspections and preventative maintenance activities to ensure that assets are protected from deterioration and reach their maximum useful life?	

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#	Section	Sub-Section	Question	Footnote
34	FTA-FUNDED ASSET CERTIFICATIONS (applies only for fixed assets such as facilities, parking lots, bus shelters, amenities and equipment> $50,000)	Maintenance of Fixed Assets	Does the maintenance plan prescribe a record keeping system for permanently recording the maintenance history of the equipment;facility?	
35	FTA-FUNDED ASSET CERTIFICATIONS (applies only for fixed assets such as facilities, parking lots, bus shelters, amenities and equipment> $50,000)	Maintenance of Fixed Assets	Is your FTA-funded facilities;equipment being maintained on time and in accordance with your maintenance plan?	
36	FTA-FUNDED ASSET CERTIFICATIONS (applies only for fixed assets such as facilities, parking lots, bus shelters, amenities and equipment> $50,000)	Maintenance of Fixed Assets	Has your organization been subject to any maintenance findings or corrective actions during a Metro Maintenance Compliance Review?	
37	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Satisfactory Continuing Control of Rolling Stock	Did you dispose of any FTA-funded rolling stock?	If yes, provide the date of disposition and the date that you informed Metro in the Remark box below.
38	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Satisfactory Continuing Control of Rolling Stock	Was any FTA-funded rolling stock removed from public transit service before the end of its useful life?	If yes, provide the date that the asset was removed from service and the date that you informed Metro in the Remark box below.
39	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Satisfactory Continuing Control of Rolling Stock	Was Metro notified on any FTA-funded rolling stock removed from public transit service before the end of its useful life?	
40	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Satisfactory Continuing Control of Rolling Stock	Did you use FTA-funded rolling stock for any use other than the purpose of the grant (incidental use)? (e.g. meal delivery services)	If yes, provide an explanation in the Remark box below.
41	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Satisfactory Continuing Control of Rolling Stock	Was Metro approval obtained to use the FTA-funded rolling stock for any use other than the purpose of the grant (incidental use)?	
42	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Satisfactory Continuing Control of Rolling Stock	Do you have any FTA-funded rolling stock operated by contractors?	
43	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Satisfactory Continuing Control of Rolling Stock	Do you maintain control of any FTA-funded rolling stock operated by contractors?	
44	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Satisfactory Continuing Control of Rolling Stock	Are all active FTA-funded vehicles currently covered by valid insurance?	If Yes, upload proof of current coverage for all applicable rolling stock as one PDF file. If No, provide an explanation in the Remarks box below.
45	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Satisfactory Continuing Control of Rolling Stock	Are all active FTA-funded vehicles currently registered with valid vehicle registrations?	If Yes, upload proof of DMV registration for all applicable rolling stock as one PDF file. If No, provide an explanation in the Remarks box below.

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#	Section	Sub-Section	Question	Footnote
46	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Maintenance	Do you or your contractor have a current written vehicle maintenance plan for your FTA-funded rolling stock?	
47	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Maintenance	Is the written maintenance plan you use consistent with the manufacturer's minimum maintenance requirements for vehicles under warranty?	
48	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Maintenance	Are your vehicle preventative maintenance inspections completed on time and consistent with your established maintenance plan?	
49	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Maintenance	Are maintenance procedures for wheelchair lifts and other accessibility equipment for rolling stock included in your maintenance plan and preventative maintenance inspections?	
50	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Maintenance	Are lifts and accessibility features for rolling stock repaired promptly as required by the United States Department of Transportation ADA regulations?	
51	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Maintenance	Does your organization have a system for tracking warranty issues and does your organization actively pursue warranty claims?	
52	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Maintenance	Has your organization been subject to any maintenance findings or corrective actions during a Metro Maintenance Compliance Review?	
53	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Charter Service	Have you used any FTA-funded rolling stock for charter service?	
54	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Charter Service	If you used any FTA-funded rolling stock for charter service, please check the applicable exception categories from the following list:	
55	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Charter Service	If any of the six exception categories apply to you, were records maintained to fully account for the useful life of the rolling stock (i.e. were charter use days/miles subtracted from the vehicles total in-service days;miles)?	
56	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	Charter Service	Have any complaints been filed alleging that you have conducted charter service in violation of FTA regulations?	If yes, provide a summary of complaints in Remark box below.
57	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	School Bus	Have you operated exclusive school bus service with FTA-funded equipment?	If yes, describe the service in the Remark box below.

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#	Section	Sub-Section	Question	Footnote
58	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	School Bus	Have you provided school "tripper service" with FTA-funded equipment?	If yes, describe the service in the Remark box below.
59	FTA-FUNDED ROLLING STOCK CERTIFICATIONS (Applicable to rolling stock, such as paratransit vehicles, buses, and support vehicles)	School Bus	Please check all conditions that were met when you provided school "tripper service" with FTA-funded equipment:	
60	Acknowledgement	For the lobbying form	Please download the FTA Lobbying form. Have it signed by your agency's AUTHORIZED EXECUTIVE, then scan and upload it using the link provided.	
61	Acknowledgement	For the self-certification signature page	Please download the Self-Certification signature page. Have it signed by your agency's AUTHORIZED EXECUTIVE, then scan and upload it using the link provided.	