

CalACT Cooperative Purchasing Instructions

To begin the vehicle purchasing process, contact one or more of the approved CalACT vendors listed below. Tell the vendor that you are an **LA Metro Federal Grant Subrecipient purchasing vehicle(s) through the CalACT contract**. The vendor will help identify available vehicle specifications, options, floor plans, and pricing.

1. Obtain and Compare Quotes

Obtain a **minimum of three quotes** for vehicles within your selected vehicle class. Quotes may be from different vendors or from a single vendor if multiple vehicle models are available within that class. If fewer than three vehicles are available, submit all available quotes.

Request the **available floor plan(s)** with each quote so you can compare options and identify the vehicle that best meets your needs. Some vehicles may have only one floor plan available.

2. Submit to Metro for Approval

Email Metro the following for review and approval:

- All available quotes
- Available floor plans
- Your preferred quote and floor plan

Do not place an order until Metro has reviewed and approved your vehicle selection.

3. After Metro Approval

Metro will provide instructions for the next steps and work with your agency through **ordering, delivery, and reimbursement** to help ensure applicable federal requirements are met.

CalACT Vendor	Vehicle Types Available	Contact Information
Model 1 Commercial Vehicles	Class A, B, C, D, E, G, V & P; Class Z-1 Electric Vans; Class Z-3 Electric Mid-Size Buses	Mike Farr • Sales Representative • mfarr@model1.com • 909-730-5319 • Chino, CA
A-Z Bus Sales	Class A, B, C, D, E, G, V & P; Class Z-1 Electric Vans	Stacy Fowler • Commercial & Transit Sales Coordinator • sfowler@azbus.com • 951-781-1830 • Colton, CA
Davey Coach Sales	Class A, B, C, D, E, G, V & P; Class Z-2 Electric Cutaway Buses	Comer Hobbs • Sales Manager • comerh@daveycoach.com • 720-539-9455 • Norwalk, CA
RO Bus Sales	Class D, V & P Vans; Class Z-1 Electric Vans	Sales Department • sales@robussales.com • 888-281-0025 • Corona, CA
CoachWest Bus & Van Sales	Class Z-2 Electric Cutaway Buses	Cole Crockett • VP of Sales • cole@coachwest.com • 424-303-3368 • Carson, CA